



Terms of Reference – Membership Development Sub-committee

PURPOSE

The main purpose of the Membership Development Sub-Committee is to support and develop the wider interests of the club membership, alongside the core aims of the club in supporting and developing safe ski touring.

In discharging its responsibilities, the sub-committee will:

- Support and develop the wider interests of the club membership, by promoting strategies intending to cover: the social side of the Club (UK events, regional activities, lectures etc.); youth and diversity; safeguarding; and strategies to promote active membership participation in club activities, organisation, and management (e.g., through the adoption of “Regionalisation” strategy).
- Implement the Club’s strategy and priorities, identifying key actions that will be delivered over the next 12-18 months and budget requirements for discussion and approval at the Club Committee meeting in June each year.
- Provide a report on progress against agreed actions, and any remedial action to be taken, at the Club Committee meeting in November each year.

COMPOSITION

- The terms of reference and composition of the sub-committee will be presented to the Club Committee for approval in June each year.
- The Sub-committee shall consist of a minimum of 4 people and a maximum of 9 people, and will be chaired and co-ordinated by the Vice-President.
- Working parties or steering groups may also be established from members of the Club Committee and other club members as necessary to help with or advise on specific matters.
- Roles of members of the sub-committee may include, but not be limited to: Membership Secretary; Awards Coordinator; Safeguarding lead; UK Events Coordinator; Youth & Diversity co-ordinator.
- The Vice-President will invite suitably qualified club members to join the Sub-committee, subject to approval by the Club Committee, and appoint them to designated roles as appropriate.
- Members may be invited to join the sub-committee at any time of year subject to approval by the Club Committee.
- Members of the sub-committee would normally be expected to serve for an initial term of 3 years, which could be extended for a further term of 3 years or more by mutual agreement and the approval of the Club Committee.

MEETINGS AND COMMUNICATION

- The Membership Development sub-committee may conduct all its business via e-mail and virtual meetings.
- The Membership Development sub-committee will liaise closely and as necessary in its shared objectives with other club officers such as the Communications Secretary, Touring Secretary and Training officer.
- The Vice-President will promote the work of the sub-committee through the website, newsletter, etc to ensure that all club members are aware of the sub-committee and have a chance to volunteer.
- The Membership Development sub-committee will provide a report on its activity to each meeting of the Club Committee and will post notes of its meetings on the Committee coordination web page

Approved by Committee 19/04/21