



## **Terms of Reference - Climate Care Sub-Committee**

### **Purpose**

The purpose of the Climate Care sub-committee is to monitor climate care issues in the Club and to promote and support green initiatives within it. In discharging its responsibilities, the sub-committee will:

- Will develop an action plan to identify and address priorities for increasing awareness of climate-care issues in the Club, and promoting climate-friendly activities.
- Implement the Club's strategy and priorities, identifying key actions that will be delivered over the next 12-18 months and budget requirements for discussion and approval at the June Committee meeting each year.
- Provide a report on progress against agreed actions, and any remedial action to be taken, at the November Committee meeting each year.
- The subcommittee will delegate its members to implement the action plan. This will include using the e-newsletter, website, Yearbook, committee meetings, and a sub-committee contact to ensure that climate care issues, updates, ideas and information are as accessible as possible to all club members.

### **Composition**

- The terms of reference and composition of the sub-committee will be presented to the Committee for approval in June each year.
- The Chair of the sub-committee will be appointed by the main committee.
- The Chair will appoint other members of the subcommittee, subject to approval by the Club Committee.

### **Meetings and communication**

- The subcommittee may conduct all its business by e-mail, and is not required to meet in person.
- A representative of the sub-committee may attend meetings of the main committee as an observer where appropriate, if no club officer or elected committee member is a member of the sub-committee.
- The sub-committee will liaise closely with other club officers and chairs of other sub-committees. Notes of meetings will be posted on the Committee Coordination web page.
- The Chair will promote the work of the sub-committee through the website, newsletter, etc to ensure that all club members are aware of the sub-committee and have a chance to volunteer.