

## ESC YEARBOOK STYLE GUIDE

Heading	Title: Capital letters Author name Dates: number hyphen number month year
Heights	Simple brackets, numbers with no commas and m afterwards with no gap (e.g. 1157m). Distances in km or m.
Time	3hr 20min or 3½hr 8am (not 8:00)
Direction	north – lower case in words N – capital for initial only right and left, or R and L, for example on photo captions
Phrases	off-piste, treeline, snowline, white-out, guidebook, skied, skiing (not ski-ing), sideslip, campsite, roadhead, backcountry, kick-turn, ski touring and ski mountaineering (without hyphens), cramponned, windslab, bivi, rucksack, 40° (not degrees) for angles and temperature
Proper names	with capitals e.g. Col de, Refuge de (name) Hut or Hütte. Prefer local spelling / usage (e.g. Britanniahütte) unless these would be difficult for a UK reader. Don't mix languages within one report!
Generic names	col, refuge, hut
Numbers	1-9 in full e.g. nine 10 and above as numbers
Maps	1:25K
Book titles	in italics when included in text